



### Customized Travel Planning Services

Our planning fee for customized travel covers the research, development of the proposal, up to 2 revisions to perfect your customized itinerary, booking, the managing of all components of your trip, and emergency support while traveling.

Our professional travel planning fees are **\$150** for parties of up to 6 people for trips lasting up to 10 days and **\$25/traveler** for parties of 7-12 people for trips lasting up to 10 days. The proposal is for one overall trip to 1 or 2 destinations with up to 4 resort or cruise recommendations per proposal. Changes in destination will require a new planning fee. Costs for groups larger than 12 will be discussed prior to services being rendered.

For proposals over 10 days there will be an added planning fee of **\$50** per trip. Proposals over 21 days may incur additional charges.

For proposals where requested dates of travel are within 60 days or less, there is an additional **\$100** expedition fee. Currently, travel is busy and availability is low within short travel windows. We highly recommend that you contact us regarding your travel as far out from your desired travel dates as possible, so that there is availability still open.

### Hotel and Cruise Only Bookings

We have access to many amazing luxury properties and exciting cruise itineraries. Working with us to book your travel will enable us to find the ideal vacation experience for you and will allow you access to our added amenity program that will offer you exclusive privileges. We'll make sure you feel like a VIP by upgrading your booking when possible so you get the additional perks and benefits that you cannot get when you book directly or through an online booking engine.

These valuable benefits may include:

- Complimentary breakfast for two
- Upgrade (on arrival, subject to availability)
- Resort, ship, food & beverage, or spa credit
- Early check in/late check-out (subject to availability)
- Invite-only events and shore excursions

**Fees For Hotel & Cruise Only Bookings – Includes Research and Booking. Travel Support not included. \$75** (for up to 6 travelers) to cover the research involved in finding you the perfect property. This covers up to 3 hotels in one location or 3 cruise itineraries requested by the client. This allows our clients to take advantage of our preferred partner amenities that hotels and cruise ship companies may provide. Additional travelers, over 6, may incur additional fees.

**Fees For Hotel & Cruise Only Bookings – Includes Booking Only. Research and Travel Support not included.**

This service is **complimentary** when a client knows their exact destination and which hotel/cruise they would like to book and no research is provided by Mosaic Shores Travel Co., LLC. This allows our clients to take advantage of our preferred partner amenities that hotels and cruise ship companies may provide. Clients may also be able to book via my [Hotel Booking Engine](#) themselves and will still have access to any available Virtuoso amenities.

**All planning fees are paid before any travel planning services are started.**

### Airline Ticketing

We do not offer standalone airline ticketing. We offer it only when we are providing our client with our full customized travel planning services.

### Last Minute Changes

There will be a **\$150** fee for last-minute changes within 7 days of departure or when changes are requested during the planned trip.

### Cancellations

An additional fee of **\$75** per person will apply to all trip cancellations. (Please note: there may be additional fees or charges from suppliers dependent upon their terms and conditions.)

**All our fees are non-refundable.**

**Mosaic Shores Travel Co., LLC reserves the right to update/change these fees at any time.**